

Oglesby Union Art Center Registration Form

Fall

Session 1

FSU Student

Spring

Session 2

Fac/Staff

Summer

Pin

Public

Name: _____

Phone: _____ E-mail: _____

Wheel Throwing

Stained Glass

Day/Time: _____

Painting

Glass Fusing

First Class Date: _____

Photography

Mosaic Tile Art

Cost: \$

Drawing

Jewelry

Hand-building

Advanced Jewelry

Credit Card FSU

Access _____

Return/Same Class

Check Cash

NOTE: Payment must be received before the class starts. Class or Access pass refunds will be given at 75% of the original fee according to the following schedule: to be eligible for a refund, a request must be received by the Art Center within 48 hours of the scheduled first class meeting. Request for refunds after this time period will be denied. If space is available, participants may switch to another class during the same session or "transfer" their payment credit to the next session only.

- All shelves, lockers and areas will be cleaned out/off at the end of each semester, after the last class day. It is the responsibility of the patron to remove any personal works or belongings. The Art Center will not be responsible for anything left behind.
- Classes meet for 7-week sessions (session weeks may vary). Class meetings may vary due to holidays. See postings in the Art Center for class changes.
- All clay must be purchased from the Art Center. Work brought in from (created) outside the Art Center must be approved by the director.
- Art Center policies/procedures are posted at the counter of the Art Center. Additional cost will apply to clay, jewelry, photography and glass classes. Please inquire at any time.

I agree to abide by the code and conduct of Florida State University and the policies and procedures of the Art Center and the Oglesby Union. Failure to abide by the policies and procedures may result in the loss of Art Center privileges, with no refund or re-admittance, at the discretion of the Art Center Staff.

Sign: _____ Date: _____ Employee In. _____